

CA - PMM

Project Name: Encroachment Permits (e-Permits)

OCIO Project #:

Department: Department of Transportation (Caltrans)

Revision Date: 10/12/10

Concept Statement

Description

Brief description of the proposed project:

Develop and implement encroachment permits (e-Permits) system for the automation of the encroachment permit process.

Need Statement

High Level Capabilities Needed:

The high-level requirements include capability to process online payments, submission of plans and applications by applicants, online status checking by applicants, and internal workflow tracking.

What is Driving This Need?

Improve inefficiencies of submitting, processing, and tracking e-Permits.

Risk to the Organization if This Work is Not Done:

Continued inefficient processing of ePermits.

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Benefit Statement

Intangible Benefits

Process Improvements (describe the nature of the process improvement):
Intangible benefits include the a decrease the time for processing e-Permits by automating manual tasks and standardizing the permitting process.

Other Intangible Benefits:
Other intangible benefits are the ability to track and recover costs associated with the permitting process.

Tangible Benefits

Revenue Generation (describe how revenue will be generated):
TBD.

Cost Savings (describe how cost will be reduced):
TBD.

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Cost Avoidance (describe the cost and how avoided):
 TBD.

Risk Avoidance (describe the risk and how avoided):
 TBD.

Improved Services:
 TBD.

Consistency

"No" Responses 		Rationale	Action Required
Enterprise Architecture	Yes		
Business Plan	Yes		
Strategic Plan	Yes		

Impact to Other Entities

Nature of Impact to Other Entities

Entity: _____
Describe the nature of the impact: _____

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None.

Entity:

Describe the nature of the impact:

None.

Entity:

Describe the nature of the impact:

None.

Entity:

Describe the nature of the impact:

None.

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Solution Alternatives

Alternative 1:

TBD.

Technical Considerations for Alternative 1:

TBD.

ROM Cost: \$500,001 to \$5,000,000

Note: high end of range must not exceed 200% of low end of range

Alternative 2:

TBD.

Technical Considerations for Alternative 2:

TBD.

ROM Cost: to

Note: high end of range must not exceed 200% of low end of range

Alternative 3:

TBD.

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Technical Considerations for Alternative 3:

TBD.

ROM Cost: _____ to _____ Note: high end of range must not exceed 200% of low end of range

Recommendation

Comparison:

Alternative 1	ROM Cost		Risk
	\$500,001	- \$5,000,000	
Alternative 2	ROM Cost		Risk
	\$0	- \$0	
Alternative 3	ROM Cost		Risk
	\$0	- \$0	

Conclusions:

1	TBD.
2	
3	
4	

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Recommendation:

TBD.

Concept Approach *(if known)*

System Complexity:			System Business Hours: <i>(e.g., 24x7, 9am-5pm)</i> :		To Be Determined in the Feasibility Study	
Architecture	<input type="checkbox"/> Mainframe	<input type="checkbox"/> Client Server	<input type="checkbox"/> Web Based		Num. of New Databases:	
Technology	<input type="checkbox"/> New	<input type="checkbox"/> New to Staff	<input type="checkbox"/> In-House Experience		Interfaces:	
Implementation	<input type="checkbox"/> Central Site	<input type="checkbox"/> Phased Roll-out		Num. of Sites:		
M & O Support	<input type="checkbox"/> Contractor	<input type="checkbox"/> Data Center	<input type="checkbox"/> Project	<input type="checkbox"/> Returned to Sponsor		
Procurement Approach: <i>(consult with OSI Procurement Center)</i>					Number of Procurements:	
Open Procurement?		Delegated Procurement?				
Scope of Contract	<input type="checkbox"/> Development	<input type="checkbox"/> Implementation	<input type="checkbox"/> M & O	<input type="checkbox"/> Other:		
Anticipated Length of Contract:		Years /		extensions for		years