

CA - PMM

Project Name: Monthly Transit Pass (MTP)

OCIO Project #:

Department: Department of Transportation (Caltrans)

Revision Date: 10/12/10

Concept Statement

Description

Brief description of the proposed project:

Develop a web-based database for the existing Transit Pass Payroll Deduction Program.

Need Statement

High Level Capabilities Needed:

Develop a web-based database that supports real-time information, interfaces with the State Controller's Office, enables Cashier's Office to generate accurate monthly orders for fare media.

What is Driving This Need?

Need to replace existing FileMaker Pro database and streamline monthly transit pass operations between Division of Mass Transportation, SCO, and Accounting.

Risk to the Organization if This Work is Not Done:

Current process will continue.

CA - PMM

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Benefit Statement

Intangible Benefits

Process Improvements (describe the nature of the process improvement): TBD.

Other Intangible Benefits: TBD.

Tangible Benefits

Revenue Generation (describe how revenue will be generated): TBD.

Cost Savings (describe how cost will be reduced): TBD.
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CA - PMM

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Cost Avoidance (describe the cost and how avoided):
TBD.

Risk Avoidance (describe the risk and how avoided):
TBD.

Improved Services:
TBD.

Consistency

"No" Responses 		Rationale	Action Required
Enterprise Architecture	Yes		
Business Plan	Yes		
Strategic Plan	Yes		

Impact to Other Entities

Nature of Impact to Other Entities

Entity:
Describe the nature of the impact:

CA - PMM

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TBD.

Entity:
Describe the nature of the impact:

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CA - PMM

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Solution Alternatives

Alternative 1:

TBD.

Technical Considerations for Alternative 1:

ROM Cost: \$500,001 to \$5,000,000

Note: high end of range must not exceed 200% of low end of range

Alternative 2:

TBD.

Technical Considerations for Alternative 2:

ROM Cost: to

Note: high end of range must not exceed 200% of low end of range

Alternative 3:

TBD.

CA - PMM

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Technical Considerations for Alternative 3:

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ROM Cost: _____ to _____	Note: high end of range must not exceed 200% of low end of range
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Recommendation

Comparison:

Alternative 1	ROM Cost	Risk
	\$500,001 - \$5,000,000	
Alternative 2	ROM Cost	Risk
	\$0 - \$0	
Alternative 3	ROM Cost	Risk
	\$0 - \$0	

Conclusions:

1	
2	
3	
4	

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Recommendation:

Concept Approach (if known)

System Complexity:			System Business Hours: (e.g., 24x7, 9am-5pm) :		To Be Determined in the Feasibility Study	
Architecture	<input type="checkbox"/> Mainframe	<input type="checkbox"/> Client Server	<input type="checkbox"/> Web Based		Num. of New Databases:	1
Technology	<input type="checkbox"/> New	<input type="checkbox"/> New to Staff	<input type="checkbox"/> In-House Experience		Interfaces:	
Implementation	<input type="checkbox"/> Central Site	<input type="checkbox"/> Phased Roll-out			Num. of Sites:	
M & O Support	<input type="checkbox"/> Contractor	<input type="checkbox"/> Data Center	<input type="checkbox"/> Project	<input type="checkbox"/> Returned to Sponsor		
Procurement Approach: (consult with OSI Procurement Center)					Number of Procurements:	
Open Procurement?		Delegated Procurement? Yes.				
Scope of Contract	<input type="checkbox"/> Development	<input type="checkbox"/> Implementation	<input type="checkbox"/> M & O	<input type="checkbox"/> Other:		
Anticipated Length of Contract:		Years /		extensions for		years