

# CA - PMM

**Project Name:** Business Portal for Partners

**OCIO Project #:**

**Department:** California Department of Social Services

**Revision Date:**

## Concept Statement

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### Description

**Brief description of the proposed project:**

Create an automated web-based system to provide a portal for document sharing between agencies. Access to public and select non-public documents will be provided to agency partners to ensure the health and safety of those receiving services.

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### Need Statement

**High Level Functional Requirements:**

The system will allow business partners access to licensing reports and other documentation related to the licensure of facilities via a web interface.

**What is Driving This Need?**

Due to resource limitations, there is an immediate need to establish this system to share critical information between partner agencies to replace manual systems.

**Risk to the Organization if This Work is Not Done:**

The current workload associated with providing data to other agencies will continue to impact the ability of CCLD staff to complete their mandated oversight function.

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## Benefit Statement

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### Intangible Benefits

**Process Improvements** (describe the nature of the process improvement):

Licensing reports and related documentation would be immediately available and accessible to partner agencies. CCLD staff will need to devote less time associated with providing documents to other agencies and could maintain priority focus on conducting facility oversight activities.

**Other Intangible Benefits:**

Improved customer service to stakeholders. Increased coordination with other agencies that serve CCLD client populations.

### Tangible Benefits

**Revenue Generation** (describe how revenue will be generated):

**Cost Savings** (describe how cost will be reduced):



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**Agency:** Departments of Health Services and Mental Health

*Describe the nature of the impact:*

Provides increased customer services and efficiencies in accessing reports.

**Agency:** Regional Centers for Developmentally Disabled

*Describe the nature of the impact:*

Provides increased customer services and efficiencies in accessing reports.

**Agency:** Resource & Referral Agencies

*Describe the nature of the impact:*

Provides increased customer services and efficiencies in accessing reports.

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## Solution Alternatives

<b>Alternative 1:</b>	
Unknown at this time.	

<b>Technical Considerations for Alternative 1:</b>	
ROM Cost: _____ to _____	<b>Note: high end of range must not exceed 200% of low end of range</b>

<b>Alternative 2:</b>	

<b>Technical Considerations for Alternative 2:</b>	
ROM Cost: _____ to _____	<b>Note: high end of range must not exceed 200% of low end of range</b>

<b>Alternative 3:</b>	

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Technical Considerations for Alternative 3:	
ROM Cost: _____ to _____	Note: high end of range must not exceed 200% of low end of range

### Recommendation

**Comparison:**

Alternative 1	ROM Cost	Risk
	\$0 - \$0	
Alternative 2	ROM Cost	Risk
	\$0 - \$0	
Alternative 3	ROM Cost	Risk
	\$0 - \$0	

**Conclusions:**

1	
2	
3	
4	

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**Recommendation:**

### Project Approach *(if known)*

<b>System Complexity:</b>		System Business Hours: <i>(e.g., 24x7, 9am-5pm)</i> :		
Architecture	<input type="checkbox"/> Mainframe <input type="checkbox"/> Client Server <input type="checkbox"/> Web Based			Num. of New Databases: _____
Technology	<input type="checkbox"/> New <input type="checkbox"/> New to Staff <input type="checkbox"/> In-House Experience			Interfaces: _____
Implementation	<input type="checkbox"/> Central Site <input type="checkbox"/> Phased Roll-out			Num. of Sites: _____
M & O Support	<input type="checkbox"/> Contractor <input type="checkbox"/> Data Center <input type="checkbox"/> Project <input type="checkbox"/> In House			
Procurement Approach:				Number of Procurements: _____
Open Procurement?		Delegated Procurement?		
Scope of Contract	<input type="checkbox"/> Development <input type="checkbox"/> Implementation <input type="checkbox"/> M & O <input type="checkbox"/> Other: _____			
Anticipated Length of Contract:		Years /	extensions for	years