

# CA - PMM

**Project Name:** CCLD Transparency Initiative

**OCIO Project #:**

**Department:** California Department of Social Services

**Revision Date:** 9/22/10

## Concept Statement

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### Description

**Brief description of the proposed project:**

Create an automated web based system to provide for the full transparency of public licensing reports enabling any member of the public to conduct a file review of a licensed facility.

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### Need Statement

**High Level Functional Requirements:**

The automated web based system must interface with the internal existing system and provide an interface for information retrieval of public reports.

**What is Driving This Need?**

There continues to be strong interest by the Legislature and stakeholders to have facility compliance history information published on the Internet. The most recent Bureau of State Audits (BSA) audit recommended CCLD make all non-confidential information about its monitoring visits more readily available to the public.

**Risk to the Organization if This Work is Not Done:**

Legislative and public scrutiny.

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## Benefit Statement

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### Intangible Benefits

**Process Improvements** (describe the nature of the process improvement):  
Licensing reports would be immediately available to public and other agencies, family members and licensees.

**Other Intangible Benefits:**  
Easy access to public documents, improved communication with other agencies and improved public image.

### Tangible Benefits

**Revenue Generation** (describe how revenue will be generated):  
Staff time used to provide mandated visits.

**Cost Savings** (describe how cost will be reduced):

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**Cost Avoidance** (describe the cost and how avoided):  
 Automated service will eliminate manual process of providing phone reviews, faxing documents and mailing of licensing reports upon request. It will also provide immediate access.

**Risk Avoidance** (describe the risk and how avoided):

**Improved Services:**

### Consistency

"No" Responses 	Rationale	Action Required
Enterprise Architecture		
Business Plan		
Strategic Plan		

### Impact to Other Agencies

#### Nature of Impact to Other Agencies

**Agency:** \_\_\_\_\_  
 Describe the nature of the impact:

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<b>Agency:</b>
<i>Describe the nature of the impact:</i>

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Technical Considerations for Alternative 3:		
ROM Cost:	to	Note: high end of range must not exceed 200% of low end of range

### Recommendation

**Comparison:**

Alternative 1	ROM Cost	Risk
	\$0 - \$0	
Alternative 2	ROM Cost	Risk
	\$0 - \$0	
Alternative 3	ROM Cost	Risk
	\$0 - \$0	

**Conclusions:**

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2	
3	
4	

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**Recommendation:**

### Project Approach *(if known)*

<b>System Complexity:</b>		System Business Hours: <i>(e.g., 24x7, 9am-5pm)</i> :		
Architecture	<input type="checkbox"/> Mainframe <input type="checkbox"/> Client Server <input type="checkbox"/> Web Based			Num. of New Databases:
Technology	<input type="checkbox"/> New <input type="checkbox"/> New to Staff <input type="checkbox"/> In-House Experience			Interfaces:
Implementation	<input type="checkbox"/> Central Site <input type="checkbox"/> Phased Roll-out			Num. of Sites:
M & O Support	<input type="checkbox"/> Contractor <input type="checkbox"/> Data Center <input type="checkbox"/> Project <input type="checkbox"/> In House			
Procurement Approach:				Number of Procurements:
Open Procurement?		Delegated Procurement?		
Scope of Contract	<input type="checkbox"/> Development <input type="checkbox"/> Implementation <input type="checkbox"/> M & O <input type="checkbox"/> Other:			
Anticipated Length of Contract:		Years /	extensions for	years