

CA - PMM

Project Name: Child Fatality/Near Fatality Reporting

OCIO Project #:

Department: California Department of Social Services

Revision Date:

Concept Statement

Description

Brief description of the proposed project:

Adopt an electronic processing web-based system into which counties would directly report child fatality/near fatality notification information.

Need Statement

High Level Functional Requirements:

Website database

What is Driving This Need?

Currently the CDSS receives notifications from counties of child fatalities/near fatalities suspected or found to be the result of abuse and or neglect. These notifications are subject to disclosure pursuant to a Public Records Act (PRA) request. When a PRA is received intensive staff efforts are devoted to the collection of notifications received, reconciliation of notices with counties, copying of applicable records, and redaction of records. Creating an electronic submission process database in which counties could directly report to and which would immediately provide that information on a website available to the public could greatly reduce staff efforts in this area.

Risk to the Organization if This Work is Not Done:

On-going workload redirecting staff from other program priorities. Delays in responses to PRA requests are not understood by the public.

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Benefit Statement

Intangible Benefits

Process Improvements (describe the nature of the process improvement):

By this electronic file process, the public can access relevant data from a website instead of the PRA process consistent with the intent of providing access to public disclosure of information related to a child fatality/near fatality that is a result of abuse and/or neglect.

Other Intangible Benefits:

This is an opportunity for CDSS to reduce staff time spent responding to PRA requests related to child fatalities/near fatalities suspected or found to be the result of abuse and or neglect that are reported to CDSS by the counties. Additionally, it would improve California's compliance with federal rules and requirements governing disclosure of statements of findings and Information about these incidents.

Tangible Benefits

Revenue Generation (describe how revenue will be generated):

NA

Cost Savings (describe how cost will be reduced):

Staff resources and duplication costs.

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Cost Avoidance (describe the cost and how avoided):
 NA

Risk Avoidance (describe the risk and how avoided):
 Improved availability of information related to child fatalities and near fatalities that are caused by abuse and/or neglect thereby helping to ensure compliance with the federal CAPTA disclosure requirement.

Improved Services:
 Quicker access by the public to information about child fatalities and near fatalities that are caused by abuse and/or neglect.

Consistency

"No" Responses 		Rationale	Action Required
Enterprise Architecture			
Business Plan			
Strategic Plan			

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Impact to Other Agencies

Nature of Impact to Other Agencies

Agency: County Welfare Departments/Agencies
<i>Describe the nature of the impact:</i>
County welfare department/agency would have to directly input information that is currently completed and submitted in hard copy (SOC I form) into a data base.

Agency:
<i>Describe the nature of the impact:</i>

Agency:
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Impact to Other Programs

Nature of Impact to Other Programs

Program:
<i>Describe the nature of the impact:</i>
NA

Program:
<i>Describe the nature of the impact:</i>

Program:
<i>Describe the nature of the impact:</i>

Program:
<i>Describe the nature of the impact:</i>

Solution Alternatives

Alternative 1:
Do not automate - continue manual processing

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Technical Considerations for Alternative 1:	
ROM Cost:	Note: high end of range must not exceed 200% of low end of range

Alternative 2:

Technical Considerations for Alternative 2:	
ROM Cost:	Note: high end of range must not exceed 200% of low end of range

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Alternative 3:

Technical Considerations for Alternative 3:
ROM Cost: _____ to _____ Note: high end of range must not exceed 200% of low end of range

Recommendation

Comparison:

Alternative 1	ROM Cost	Risk
	\$0 - \$0	
Alternative 2	ROM Cost	Risk
	\$0 - \$0	
Alternative 3	ROM Cost	Risk
	\$0 - \$0	

Conclusions:

1	
2	
3	
4	

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Recommendation:

Project Approach *(if known)*

System Complexity:			System Business Hours: <i>(e.g., 24x7, 9am-5pm)</i> :	
Architecture	<input type="checkbox"/> Mainframe	<input type="checkbox"/> Client Server	<input type="checkbox"/> Web Based	Num. of New Databases:
Technology	<input type="checkbox"/> New	<input type="checkbox"/> New to Staff	<input type="checkbox"/> In-House Experience	Interfaces:
Implementation	<input type="checkbox"/> Central Site	<input type="checkbox"/> Phased Roll-out		Num. of Sites:
M & O Support	<input type="checkbox"/> Contractor	<input type="checkbox"/> Data Center	<input type="checkbox"/> Project	<input type="checkbox"/> Returned to Sponsor
Procurement Approach: <i>(consult with OSI Procurement Center)</i>				Number of Procurements:
Open Procurement?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Delegated Procurement?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Scope of Contract	<input type="checkbox"/> Development	<input type="checkbox"/> Implementation	<input type="checkbox"/> M & O	<input type="checkbox"/> Other:
Anticipated Length of Contract:	_____ Years /		_____ extensions for	_____ years